

Board of Health of the
Canton City Health District

**MINUTES OF THE
REGULAR MEETING
HELD SEPTEMBER 23,
2013**



Public Health
Prevent. Promote. Protect.

CALL TO ORDER

A quorum being present, the regular meeting of the Board of Health of the Canton City Health District was called to order by Dr. Hickman at 12:00 p.m.

A roll call of members present: Dr. Hickman, Mrs. Jenkins, Dr. Mader

APPROVAL OF ENVIRONMENTAL HEALTH DIVISION RECOMMENDATIONS FOR LEAD CASES

Rick Miller and Mark Adams described their efforts to resolve open cases. They requested permission from the Board to pursue criminal charges against property owners. It is their hope that such an effort may force face-to-face meetings before criminal charges are filed. Rick Miller described our responsibilities as a contractor with Ohio Department of Health. The Board moved to approve filing criminal charges. Dr. Mader motioned, with a second by Mrs. Snell for List one, List two was moved by Mrs. Snell, second Dr. Mader.

APPROVAL OF MINUTES

The minutes of the regular meeting held August 26, 2013 were approved upon motion by Mrs. Snell second Dr. Mader.

APPROVAL OF LIST OF BILLS

The list of bills in the amount of \$141,910.16 was presented to the Board for Consideration. It was moved by Dr. Mader, second by Ms. Snell, to approve the list of bills. Motion carried.

EXECUTIVE SESSION

A motion was made by Mrs. Snell, second by Dr. Mader, to enter into executive session to include the members of the Board of Health, the Health Commissioner, Amy Slater and Leigh

Page. Roll call:

Mrs. Snell, yes

Dr. Mader, yes

Dr. Hickman, yes

Motion carried. The Board of Health entered executive session at 12:19 p.m.

A motion was made by Dr. Mader, second by Mrs. Snell, to return to regular session. Roll call:

Mrs. Snell, yes

Dr. Mader, yes

Dr. Hickman, yes

Motion carried. The Board of Health returned to regular session at 12:27 p.m.

PERSONNEL

a. It was moved by Mrs. Snell, second by Dr. Mader, to approve the completion of the probationary period for Colton Masters effective 9/12/13 with a ½ step increase to an annual salary of \$40,871.50

b. It was moved by Dr. Mader, second by Mrs. Snell, to accept the resignation of Amy Slater effective 9/24/13

c. It was moved by Dr. Mader, second by Mrs. Snell, to appoint Debbie Mazzocca as Interim Deputy Registrar

AMENDED RESOLUTION

It was moved by Mrs. Snell, second by Dr. Mader, to approve Resolution 6-2013 Amended for prompt payment of invoices where a discount for early payment is available.

ADDITIONAL GRANT FUNDING FOR DENTAL SEALANT

Mrs. Snell moved, second by Dr. Mader to accept \$1,247 in additional grant funding for dental sealant program. Motion carried.

ADDITIONAL GRANT FUNDING FOR STD PREVENTION FUNDS

Mrs. Snell moved, second by Dr. Mader to accept \$15,000 in additional grant funding for STD prevention program. Motion carried.

WIC NOTICE OF AWARD - FISCAL YEAR 2014

The Board of Health accepted the WIC Notice of Award by motion of Dr. Mader, second Mrs. Snell. Ms. Thompson answered questions of Dr. Hickman and indicated that we are still waiting

for actual document, budget is approved, and the award was competitive but the funding has not increased from last year. Award amount is \$1,238,036. Motion carried.

ACCEPTANCE OF OHIO EPA AIR POLLUTION CONTROL CONTRACT

It was moved by Mrs. Snell, second by Dr. Mader to accept the contract for 21-month Fiscal year 2014-2015 (10/01/2013 – 6/20/2015) period in the amount of \$1,587,075. This reflects an overall funding decrease of 2.3% for FY2014 and 1.1% for FY2015. Terri Dzienis answered questions from Dr. Hickman, indicating that her division is able to absorb the decrease because salaries are reflective of newer staff. Motion carried.

APPROVAL TO JOIN THE ASSOCIATION OF AIR POLLUTION CONTROL AGENCIES (AAPCA)

It was moved by Mrs. Snell, second by Dr. Mader, to approve membership in AAPCA as a condition of the grant award/Ohio EPA Air Pollution contract. Motion carried.

APPROVAL OF HEARING OFFICER RECOMMENDATIONS FOR HEARINGS HELD SEPTEMBER 23, 2014

It was moved by Dr. Mader, second by Mrs. Snell, to approve the recommendations of the hearing officer for hearings held on September 23, 2013 listed as Exhibit A. Motion carried.

APPROVAL OF OUT OF DISTRICT TRAVEL

Upon motion by Mrs. Snell, second by Dr. Mader, the following out of district travel was approved. Motion carried.

- a. Request approval for Pam Gibbs, Health Services Coordinator, for travel on 10/22-24/2013 for LTC Training in Columbus, Ohio at a cost not to exceed \$391.50.
2318 301001
- b. Request approval for Pam Gibbs, Health Services Coordinator, for travel on 10/9-10/2013 for HIV Prevention Conference in Columbus, Ohio at a cost not to exceed \$257.75.
2318 301001
- c. Request approval for Laura Roach, WIC Director, for travel on 11/17-19/2013 for State WIC Director's meeting in Columbus, Ohio at a cost not to exceed \$359.50. 2316
301001
- d. Request approval for Gus Dria, Staff Sanitarian III, for travel on 10/14-16/2013 for NEOEHA Fall Educational Conference in Painesville, Ohio at a cost not to exceed \$300. 1001
307001

e. Request approval for Patty McConnell, Staff Sanitarian II, for travel on 10/14-16/2013 for NEOEHA Fall Educational Conference in Painesville, Ohio at a cost not to exceed \$199.44.

1001 307001

f. Request approval for Joy Dougan, Public Health Nurse, for travel on 11/12-15/2013 for the National Coalition of STD Directors Annual Meeting in Albuquerque, New Mexico at a cost not to exceed \$1454. 2312 301001 77240

DIVISION REPORTS

Fiscal – Ms. Page had no additional comments.

Vital Stats & Administration – Ms. Slater had no additional comments.

Medical Director – Dr. Chong had no additional comments.

Nursing – Diane Thompson provided a written report. She Discussed flu season, and the vaccine supply to CCHD diminishing to only 60 for high-risk adults with no ability to pay. The Nursing Division will begin vaccinating children in mid-October. Quadrivalent is the vaccine we will be getting.

Laboratory – Mr. Ames had no additional comments.

EH – Mark Adams had no additional comments.

Air Pollution – Terri Dzienis had no additional comments.

Health Commissioner – Commissioner Adams provided an update on the recent Hazmat issue. He indicates that clean-up will be ongoing, as asbestos material is commingled with the site. Communication with the public was conducted via Facebook posts managed by Public Information Officer, Patty McConnell. Denny Tan also supported the efforts as part of a Hazmat team. Mark Adams will be managing clean-up site.

Commissioner Adams also provided a Public Health Study Commission update. The group reviewed Phase I, to determine a recommendation for Phase II. The group weighed many options, and they've decided not to move forward with a potential merger. There is no fiscal imperative, or state law to force the issue. Dr. Hickman provided additional comments. A final report will be written for group to review, coauthored by Health Commissioner and Joe Martuccio.

The Infant Mortality project was also reviewed by the Commissioner. Updates were provided.

It was moved by Dr. Mader, second by Mrs. Snell, to approve Division Reports. Motion carried.

OTHER BUSINESS

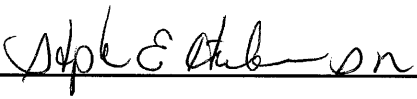
There was no other business for discussion.

MEETING ANNOUNCEMENTS

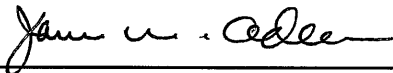
The next regularly scheduled meeting of the Board of Health will be Monday, October 28, 2013 at 12:00 pm at the offices of the Canton City Health Department.

ADJOURN

There being no further business, a motion to adjourn was made by Snell, Mader. Motion carried. The meeting was adjourned at 12:58 p.m.



President of the Board of Health



Secretary to the Board of Health

10/28/2013

Date of Approval